

# VILLAGE OF TEQUESTA



## DEPUTY UTILITY DIRECTOR

Utilities

\$97,862 - \$146,794

The Village is currently accepting applications for a Deputy Utilities Director. This is a highly responsible position leading the planning, development, and management of repair and replacement (R&R) and capital improvement projects (CIP) for the Village's water and stormwater utilities, assisting the Director with activities involved in running the department.

### QUALIFICATION AND EXPERIENCE:

#### Preferred candidate must:

- Hold a bachelor's degree in civil or mechanical engineering preferred, or closely related field
- Have 5 years of progressively responsible experience in utility plant operations, utility engineering, construction/design, administrative operations and capital projects, or
- Any equivalent combination of education, qualifications, and experience which provides the requisite knowledge, skills, and abilities for this job may be substituted for minimum qualifications

#### Licensing and Certification

- Registered professional engineer in the state of Florida or ability to obtain within 18 months preferred
- Certified project management professional (PMP) preferred
- Florida FDEP licensed operator preferred
- Valid driver's license

#### Necessary Knowledge Skills and Abilities

- Sound knowledge of modern principles and practices of public administration, including planning, organizing, budgeting, scheduling, personnel and project management
- Demonstrated experience in preparing technical reports, cost estimates, and cost records and presenting long-range water and stormwater utilities plans and programs
- Knowledge of principles and practices governing the operations of utilities water production, water distribution, and stormwater collection, to include unit processes, water quality requirements, electrical/ mechanical equipment, automated control systems, and work order/ asset management systems
- Extensive knowledge of applicable federal, state, and Village codes, regulations and ordinances governing the administration of the utilities department, all divisions
- Sound knowledge of engineering/ technical theory, techniques, principles, and practices applicable to the planning, design, and construction of utilities projects
- Well-honed conflict resolution skills and demonstrated strength in building relationships built on trust and integrity
- Excellent oral and written communication skills; skilled in public speaking
- Technical competence with permit and building applications and Microsoft software suite of products

All applications must be submitted via the Employment Opportunities tab on the Village of Tequesta's website - <http://www.tequesta.org/1302/Employment-Opportunities>. Open until filled. EOE, DFWP & M/F/V/D. The Village of Tequesta participates in [E-Verify](#).